

The Durham Swap Shop

At the Transfer Station & Recycling Center

Rules for the Orderly Operation of the Swap Shop

Operational Guidelines:

- The Swap Shop is open to donations of items that are safe, hygienic and not broken.
- Residents with Transfer Station entrance permits may take from or donate to the Swap Shop during regular hours of operation: Tuesdays and Saturdays from 7:30 a.m. to 3:15 p.m.
- Items should not be handled or removed from the Swap Shop until evaluated by Public Works attendants or Swap Shop volunteers and placed for display in appropriate locations within the facility.
- Items in the Swap Shop carry no guarantee and will be taken at one's own risk.
- Public Works attendants or Swap Shop volunteers have discretion to refuse items.
- Electronic/Appliance stickers must be attached to refrigerators, freezers, air conditioners, dehumidifiers, televisions, computer monitors, and printer/copiers even if left at the Swap Shop. These stickers may be purchased at the Public Works Office or at the Transfer Station and Recycling Center.
- Users of the Swap Shop are encouraged to remain at the facility for no longer than thirty minutes during any one visit to allow other residents an opportunity to view and take items.
- Residents are expected to cooperate with the requests of Swap Shop volunteers or Public Works attendants while utilizing the facility.

Items **not** accepted at the Swap Shop:

= overstuffed/upholstered furniture	= child safety equipment such as car seats,
= mattresses	bike seats, etc.
= clothing, shoes (leave in Planet Aid Bin)	= concrete, bricks, stone
= hazardous materials, chemicals	= food, beverages, alcohol, cosmetics
= weapons	= moldy items

Bulky items may be listed on the Swap Shop bulletin board inside the Swap Shop. We encourage residents not to bring bulky items during the winter months since there is limited interior space. Bulky items such as indoor and outdoor furniture, large plastic toys, bicycles, windows, and doors can be left off in the spring, summer, or fall. Snow banks inhibit even short-term placement of bulky items.

New Swap Shop volunteers are always welcome. Volunteers are generally assigned on a rotating basis to help out about once every other month. To become a volunteer, call Jane at 868-7598.

Textile Recycling Bin Guidelines: (located next to the Swap Shop)

Accepted: Clean clothing, coats, shoes, towels, curtains (remove drapery hooks), sheets, blankets, bedding, table cloths, fabrics of one yard or more in length, belts and scarves. Please put pairs of shoes together in a sealed bag so they remain a pair.

Not accepted: Fabric scraps, soiled textiles, any **non**-textile items like toys, baby equipment, etc.