



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
Tel: 603/868-5571
Fax: 603/868-5572

AGENDA

DURHAM TOWN COUNCIL
MONDAY, MARCH 7, 2011
DURHAM TOWN HALL - COUNCIL CHAMBERS
7:00 PM

NOTE: THE TOWN OF DURHAM NEEDS 48 HOURS NOTICE IF YOU REQUIRE SPECIAL COMMUNICATION AIDS

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Special Announcements**
Acknowledgement for contributions made by outgoing Town Council members
- IV. **Approval of Minutes**
January 24, 2011
January 24, 2011 (Nonpublic)
- V. **Councilor and Town Administrator Roundtable**
- VI. **Public Comments (NLT 7:45 PM)**
- VII. **Unanimous Consent Agenda** (*Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote*)
None
- VIII. **Committee Appointments**
 - A. Shall the Town Council move alternate member Ute Luxem to fill the unexpired regular member term vacancy of Richard England on the Economic Development Committee, said term to expire on April 30, 2011?
 - B. Shall the Town Council appoint Ken Chadwick, 49 Edgewood Road, to fill the unexpired alternate member term vacancy of Ute Luxem on the Economic Development Committee, said term to expire on April 30, 2012?

IX. Presentation Item

Overview, public comments, and Council discussion regarding the boat launch ramp at Jackson's Landing Recreational Area

X. Unfinished Business

None

XI. New Business

- A. **PUBLIC HEARING AND ACTION ON RESOLUTION #2011-06** authorizing the acceptance of funds in the amount of \$12,703.16 from the United States Marshal's Service and authorizing the expenditure of said funds for the purposes intended
- B. **RESOLUTION #2011-07** recognizing outgoing elected officials for their dedicated services to the Town of Durham

XII. Nonpublic Session (if required)

XIII. Extended Councilor and Town Administrator Roundtable (if required)

XIV. Adjourn (NLT 10:30 PM)



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AGENDA ITEM: # 4

DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: Durham Town Council

AGENDA ITEM: APPROVE THE TOWN COUNCIL MEETING MINUTES FOR
JANUARY 24, 2011

CC PREPARED BY: Jennie Berry, Administrative Assistant

PRESENTED BY: Todd I. Selig, Town Administrator

AGENDA DESCRIPTION:

Attached for the Council's review and approval are the minutes for the Town Council meeting held on Monday, January 24, 2011.

Please call Jennie Berry with any grammatical/spelling changes prior to the meeting. Discussion at Monday evening's meeting should be limited only to substantive changes.

LEGAL AUTHORITY:

RSA 91-A:2 (II) specifies what must be contained in minutes of public meetings: *"Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection not more than 5 business days after the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception."*

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby approve the Town Council meeting minutes January 24, 2011 (as presented) (as amended).



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AGENDA ITEM: # 8A

DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: Ute Luxem, 23 Ross Road
Thomas Elliott, EDC Chair

AGENDA ITEM: SHALL THE TOWN COUNCIL MOVE ALTERNATE MEMBER UTE LUXEM TO FILL THE UNEXPIRED REGULAR MEMBER TERM VACANCY OF RICHARD ENGLAND ON THE ECONOMIC DEVELOPMENT COMMITTEE?

CC PREPARED BY: Jennie Berry, Administrative Assistant

PRESENTED BY: Todd Selig, Town Administrator

AGENDA DESCRIPTION:

On December 28, 2010, Richard England notified the Town of his resignation from the Economic Development Committee (EDC). Mr. England's regular member term on the EDC expires April 30, 2011.

Alternate EDC member Ute Luxem has requested that she be moved to fill the regular member vacancy created by Mr. England's resignation. (See attached correspondence). EDC Chair Tom Elliott concurs with Ms. Luxem's request to be moved to the regular member vacancy.

LEGAL AUTHORITY:

Section 11.5 "Vacancies in Elected or Appointed Office" states:

Unless otherwise specified in this Charter, in the event of a vacancy in an elected or appointed office, board, commission or committee of the town, the Town Council shall fill that vacancy by appointment, such appointment to continue until the next town election for elected positions or the remainder of a person's term if an appointed position.

LEGAL OPINION:

N/A

Council Communication, 3/7/11

Re: Move Alternate Member to Fill Regular Member Vacancy on the EDC

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FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

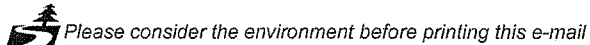
MOTION:

The Durham Town Council does hereby move alternate member Ute Luxem to fill the unexpired regular member term vacancy of Richard England, said term to expire on April 30, 2011.

Jen Berry

From: Todd Selig
Sent: Wednesday, March 02, 2011 12:03 PM
To: Jen Berry
Subject: FW: Application to convert currently held alternate membership to the EDC into a permanent position

Todd I. Selig, Administrator
Town of Durham, New Hampshire
T. 603.868.5571 || F. 603.868.5572
tselig@ci.durham.nh.us || www.ci.durham.nh.us



-----Original Message-----

From: Ute Luxem [mailto:Ute.Luxem@profilebank.com]
Sent: Wednesday, March 02, 2011 10:52 AM
To: Todd Selig; Jim Campbell
Cc: tom.elliott@manyspears.com
Subject: Application to convert currently held alternate membership to the EDC into a permanent position

Dear Members of the Council:
Dear Todd:

I herewith cordially apply to change my status on the Durham EDC from an alternate member to a permanent member status.

Currently, I am volunteering as an alternate member to the EDC for almost one year, and am heavily involved in the creation of the Master Plan Survey. My experience includes business counseling at Southeast Economic Development Corporation, a not for profit agency with the mission to create and retain jobs in Strafford County. As representative of the private sector, I am involved in the development of a Comprehensive Economic Development Strategy at the Strafford Regional Planning Commission. This plan is a crucial tool to enable infrastructure improvements and Economic Development because it will enable the County to apply for certain federal funds currently unavailable. I hope my experience and work have positively contributed to the EDC in the past year, and you give my application your favorable consideration. Additional references will be provided upon request.

Sincerely yours,

Ute Luxem

Ute Luxem
Assistant Vice President



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8B
AGENDA ITEM:

DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: Ken Chadwick, 49 Edgewood Road
Thomas Elliott, EDC Chair

AGENDA ITEM: **SHALL THE TOWN COUNCIL APPOINT KEN CHADWICK, 49
EDGEWOOD ROAD, TO FILL THE UNEXPIRED ALTERNATE
MEMBER TERM OF UTE LUXEM ON THE ECONOMIC
DEVELOPMENT COMMITTEE?**

CC PREPARED BY: Jennie Berry, Administrative Assistant

PRESENTED BY: Todd Selig, Town Administrator

AGENDA DESCRIPTION:

On December 28, 2010, Richard England notified the Town of his resignation from the Economic Development Committee (EDC). Mr. England's regular member term on the EDC expires April 30, 2011.

On the Council's agenda for this evening, Council members will be considering the appointment of alternate EDC member Ute Luxem (at her request and upon recommendation of the EDC Chair) to fill the regular member vacancy created by Richard England. Ms. Luxem's move to regular member will create an alternate member vacancy on the committee with a term expiration of April 30, 2012.

Attached for the Council's information is a completed board appointment application submitted by Ken Chadwick, 49 Edgewood Road, requesting appointment to the EDC. If appointed, Mr. Chadwick will fill Ms. Luxem's unexpired alternate member term.

Mr. Chadwick has been invited to attend Monday night's meeting for introduction to the Council.

LEGAL AUTHORITY:

Section 11.5 "Vacancies in Elected or Appointed Office" states:

Unless otherwise specified in this Charter, in the event of a vacancy in an elected or appointed office, board, commission or committee of the town, the Town Council shall fill that vacancy by appointment, such appointment to continue until the next town election for elected positions or the remainder of a person's term if an appointed position.

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby appoint Ken Chadwick, 49 Edgewood Road, to fill the unexpired alternate member term of Ute Luxem, said term to expire on April 30, 2012.

Town of Durham

15 Newmarket Road
Durham, NH 03824-2898
Tel: 603/868-5571
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Application for Board Appointment

Position Desired (Please circle only one):

New Reappointment Regular Alternate

Name: Ken Chadwick

Date: 2/28/2011

Address: 49 Edgewood Road, Durham NH 03824

E-Mail Address: kenrach@comcast.net

Home Telephone: 603.397.5200

Board/Commission/Committee you are interested in being appointed to. (Please list in order of preference, if interested in more than one appointment).

1. Economic Development Commission

Please provide a brief explanation for your interest in appointment to a particular board, commission or committee:

I have been interested in economic development since my undergraduate work at UNH in the Resource Economics department. I am specifically interested in working with residents and businesses to find ways to grow the economic base of the town while keeping the "feel" of small town Durham. As a resident I am particularly supportive of providing key goods and services to residents within the town, maximizing the "resident dollars" in our economic base. I know that there are ways we can improve economic development that will both grow the economic base of the town while creating an even better in-town lifestyle for residents and students.

Please provide brief background information about yourself:

See included resume. Resident of Durham for 10 years, and originally from Dover. Undergraduate degree at UNH in Resource Economics, including coursework in community economic development. MBA from Boston College with over 20 years of business experience including significant work in strategic planning for large corporations. 2010 Graduate of the Leadership NH program.

Please provide below the names and telephone numbers of up to three personal references:

Name: Rachel Rouillard Telephone: 603.502.5989

Name: Bryan Olivier Telephone: 603.498.6561

Name: Bob Coates Telephone: 603.540.3217

Thank you for your interest in serving the Town. Please return this application, along with a resume, if available, to: Town Administrator, 15 Newmarket Road, Durham, NH 03824.

EXECUTIVE SUMMARY

Strategic Planning	15+ years of senior-level leadership
Operations Management	Pivotal member of senior management, operations, HR, and consulting teams bringing broad business knowledge, seasoned judgment, diagnostic insight, innovative ideas, and operational focus to organization's mission. Creative problem solving abilities enhanced by customer focus, strong results orientation and decision-making. Driven by challenge, change, and delivering organizational success.
Financial Management	Analytical and innovative thinker
Reengineering	Overcome complex business challenges and deliver on commitments by employing experience-backed judgment, strong work ethic, humor, professionalism, and integrity. Expertise in diagnosing, analyzing, and defining critical issues, identifying outcomes, designing new customer-focused structures/processes/systems, developing plans, and driving teams to execute successful outcomes with customer, organizational and financial impact.
Leader	Strategic, results oriented leader
Innovator	Key leader in strategic planning, business planning, and critical business initiatives spearheading successful business development, business improvement, organizational development, and change management projects. Drive organizational success through building relationships, working collaboratively, and communicating effectively while inspiring trust and confidence. Respected as exceptional manager, facilitator, consensus builder, coach, and champion of change. Known as insightful leader who "connects the dots others can't see".
Strategic Thinker	

CAREER DEVELOPMENT

THE STUDENT CONSERVATION ASSOCIATION, Charlestown, NH

June 2007 to Present

Managing Director of Operations

Lead a national staff of over 100 professionals and managed budget of \$30+m in a national non-profit. Developed operational budgets ensuring accountability through financial and non-financial metrics. Managed daily operations and delivered innovative solutions focused on improving partner, applicant, and member experiences. Responsible for operations IT, operations finance, core business process improvement, member admissions, business services, organizational development, and delivering exceptional service by focusing staff on core mission.

- Redesigned contracting process resulting in 95% increase in on-time contract delivery with government grant-making agency, leading to improved partner relations and a 5-year cooperative agreement.
- Lead redesign of application and intake business processes and systems to improve applicant and member experience.
- Lead process reengineering delivering services to field teams including contracts management, uniform management, vehicle management, housing and utilities management, staff recruiting, intern recruiting, and intern placement.
- Designed and implemented comprehensive planning, budgeting, measurement, and accountability processes for operations.
- Developed IT and business process strategy redesigning core management database to "workflow system", leveraging staff to more effectively manage over 15,000 applicants, 4000 members, and 3000 partner and faculty contacts.
- Outsourced uniform delivery to third party supply chain vendor, reducing inventory by 20%, improving time to delivery by 50%, and reducing organizational administrative costs by \$20k.
- Developed a lease vehicle fleet to service field programs leading to 12-month availability, 25% decrease in price, and elimination of \$50k direct expense loss.
- Designed budget process and tools successful in driving standardization and collaboration while improving analysis and efficiency of a \$30m+ revenue and expense budget.
- Implemented organizational analysis team, mentoring young professionals in a self-directed team to improve the collection, analysis, reporting, and sophistication of use of critical business intelligence
- Developed new process and system for reporting critical monthly project-level financials leading to a 98% reduction in reporting cycle time, increased accuracy of financial analysis, and increased accuracy and timeliness of revenue reporting.
- Lead redesign of pricing structure and policy leading to standardized pricing, reduction in pricing of up to 15% for some products, improved price visibility/clarity to partner/customers, and simplified billing consistent with pricing.
- Reduced administrative overhead budgets by over \$700k over 3 years.

Senior Consultant

Partner with executives and client teams to deliver exceptional results, driving organizational effectiveness, exceeding objectives through innovative approaches to strategic planning, business process improvement, organization design, change leadership, organizational development, and executive coaching.

- Lead team of client employees to redesign and implement "order to first bill process" for national communications client. Implementation lead to increased client satisfaction, reduction in install time, and \$1m reduction in operational expenses.
- Redesign payroll management process for Fortune 500 level telecommunications client, leading to 30% reduction in process time and 50% reduction in payroll processing errors.
- Successfully designed and implemented Project Management process and management training for \$230m manufacturer.
- Developed and facilitated leadership development, management development, change/transition, and conflict management seminars for multiple clients at locations in the United States and Europe.

STOP AND SHOP SUPERMARKETS, INC., Quincy, MA

2001-2004

Senior Manager, Strategic Initiatives

Recruited to lead an integrated approach to strategy, addressing critical business issues in an extremely competitive retail environment by designing and leading a comprehensive strategic planning process, facilitating C-class executives in aligning vision with strategy, developing business plans/budgets, prioritizing critical initiatives, and managing execution of strategic change projects.

- Designed and implemented first formal strategic planning process for \$15b retailer, facilitating team of C-level executives
- Designed and implemented Balanced Scorecard Strategy Map successful in driving business strategy, objectives, measures, targets, and focusing investment in key business initiatives.
- Lead design/implementation of business planning process, effectively translating strategy into actionable plans aligned across business units impacting financial productivity, brand/customer positioning, process efficiency, and organization capabilities.
- Developed new grocery department labor management model leading to \$1m+ reduction in direct labor.
- Lead team in development of supply chain process redesign, leading to 25% reduction in warehouse returns/vendor credits.
- Lead team of ten finance executives in the integration of two corporate finance, real-estate, and legal departments to support \$16b combined business, resulting in "best practice" organization design, processes, and talented management team.

SHAW'S SUPERMARKETS, INC., West Bridgewater, MA

1989-2001

Senior Manager, Business Strategy

Charged with designing and implementing the first strategic planning and business development processes to drive revenue, expense reduction, brand differentiation, process excellence, and organizational growth. Facilitated Executive Committee in formulating and communicating strategic plan, identifying strategic initiatives, and developing/tracking business plans and budgets to achieve goals.

- Designed and implemented the first strategic/business planning process, driving strategy, prioritizing strategic initiatives, and setting business plans to achieve \$4b budget.
- Developed and implemented Balanced Scorecard and Balanced Scorecard Strategy Map, successfully linking/focusing projects/measures for Executive Committee leading to increased focus on strategic decision making
- Managed organizational integration process for acquisition of 54-store, \$500 million business, successfully designed new organizational structure, resolved outcome of 250 employees, managed \$9 million severance and \$20 million synergy budget.

Manager of Business Improvement

Drafted during period of business growth and financial pressures to lead the development and execution of large organizational change projects including business process design, reengineering, organization design, and organization development. Lead teams to identify, map, analyze, diagnose, redesign, and successfully implement projects with significant business process and financial impact.

- Led redesign and implementation of capital expense planning/budgeting process, reduced cycle-time for approvals by 75%, reduced administrative labor by 50%, reduced total budget by over \$2M.
- Lead company-wide customer service initiative, facilitated seminars for over 500 managers, implemented new customer service programs, and improved customer-focused processes leading to improved scores on market surveys.
- Implemented activity based costing methodology, process, and software. Lead to item level profitability analysis on the shelf, improved pricing models to maximize net profit, and reduction of supply chain costs

Human Resources Manager

Recruited into a new position and started with a "blank slate" designing, implementing, and administering human resources management processes for large retail businesses with up to 250 employees and \$40M in revenue. Successfully introduced administrative and management processes to 6 businesses, including 2 "ground-up" locations, improving hiring, training and retention and processes for recordkeeping, compensation, benefits, and risk/safety/workers comp leading to top-level results.

EDUCATION

Masters in Business Administration (with honors)

WALLACE E CARROLL GRADUATE SCHOOL OF MANAGEMENT AT BOSTON COLLEGE, Newton, MA

Bachelor of Science in Resource Economics
THE UNIVERSITY OF NEW HAMPSHIRE, Durham, NH

Leadership for Change at Boston College

Leadership New Hampshire Class of 2010



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AGENDA ITEM: # **9**

DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: Durham Public Works Department

AGENDA ITEM: OVERVIEW , PUBLIC COMMENTS, AND COUNCIL DISCUSSION REGARDING THE BOAT LAUNCH RAMP AT JACKSON'S LANDING RECREATIONAL AREA – MICHAEL SIEVERT, P.E., MJS ENGINEERING; DAVID CEDARHOLM, TOWN ENGINEER; MICHAEL LYNCH, DIRECTOR OF PUBLIC WORKS

CC PREPARED BY: Michael Lynch, Public Works Director

PRESENTED BY: Mike Sievert, MJS Engineering
David Cedarholm, Town Engineer
Michael Lynch, Public Works Director

AGENDA DESCRIPTION:

History:

The Public Works Department and Jackson's Landing Master Plan Committee developed a master plan for repairs and renovations to the Jackson's Landing Recreational Area. The plan was presented to the Town Council in 2006, 2007, and 2008 and funded by the Town Council in 2007 and 2008. This plan called for:

- Creating of a park-like setting (picnic tables & shade trees).
- Paving the access roadway and boat launch area.
- Designating handicapped parking.
- Controlling all storm water run-off & erosion at the site.
- Creating a new parking lot across the street from the Churchill Rink with additional trailer parking in that area as well.
- Constructing a walking trail system with a footbridge.
- Removing an invasive plant species called Phragmites.
- Replacing the deteriorated boat launch.

The Town Council's approval of funding was based on the successful application and approval of available grant funds. The Town was awarded a \$20,000 State of New Hampshire, Department of Resources and Economic Development Trails

Grant, A \$250 donation from the Cadmus Group, and a \$257,672 United States Department of Agriculture grant administered by the Natural Resources Conservation Service (NRCS) located in Durham. The grant is part of the NRCS Wetlands Reserve Program, which is available to homeowners and branches of municipal government for protection, restoration, and enhancement of wetlands. The grant was a 75% reimbursement for all eligible components of the improvements to Jackson's Landing. Several improvements that were not eligible for reimbursement were lighting, engineering, permitting, and picnic tables. The Town's match was in the form of volunteer labor, conservation funds, and a small amount of public works labor, equipment, and supplies.

The project was constructed in 2008 and was discussed with and endorsed by University of New Hampshire officials, the Durham Conservation Commission, and the Durham Parks & Recreation Committee. The project had required a wetlands permit from the Department of Environmental Services Wetlands Bureau. The boat launch ramp component of this project included an improvement made to the slope of the ramp and installation of a new Fish and Game-approved concrete log system ramp. This boat launching ramp measured 60 feet in length and was not intended to extend into the mud flats.

Some Durham residents were disappointed in the length of the boat launching ramp. In late December 2010 the Durham Public Works applied for an addendum to the Wetlands Permit, which allowed for the extension of the boat launching ramp by an additional 23 feet.

Currently some residents still have concerns with the boat launching ramp. This communication accompanies a presentation by Michael Sievert, P.E. of MJS Engineering and David Cedarholm, P.E. Town Engineer for Durham. The presentation will provide a look back at the old boat ramp and a review of the permitting for Jackson's Landing improvements and how the new design of the boat launching ramp altered what was there before.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

Receive presentation and public comments, hold Council discussion, and determine next steps (if any) that should be taken regarding the Jackson's Landing boat launch ramp.



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2908
Tel: 603/868-5571
Fax: 603/868-5572

11A

DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: David L. Kurz, Police Chief

AGENDA ITEM: PUBLIC HEARING AND ACTION ON RESOLUTION #2011-06
AUTHORIZING THE ACCEPTANCE OF FUNDS IN THE AMOUNT OF
\$12,703.16 FROM THE UNITED STATES MARSHAL'S SERVICE
AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS FOR THE
PURPOSES INTENDED

CC PREPARED BY: David L. Kurz, Police Chief

PRESENTED BY: David L. Kurz, Police Chief

AGENDA DESCRIPTION:

This resolution addresses the receipt of revenue by the Durham Police Department from the United States Marshal in the form of asset forfeitures. The origin of the assets is articulated below. The resolution will authorize the police department to accept and expend these funds, all of which have restrictions as to how they can be spent:

Asset Sharing Program \$12,703.16

The Durham Police Department was involved in an investigation whereby \$16,000 in cash was being mailed to an out-of-state address from Durham. During one of the attempts to mail these funds, investigators of the Durham Police seized the funds as a violation of The Bank Secrecy Act of 1970 that requires banks and money services business to report any cash transaction involving \$10,000 or more.

Once seized the funds were transferred to the Federal Courts where a review was launched. During this review the person who claims ownership of the funds is required to demonstrate the origin of the monies. In this case, that requirement was not met and the Federal Court determined them to illicit gains and thereby transferred 79% of the funds to the Town of Durham retaining 21% as fees for their services.

Federal forfeiture funds come to the Town with certain rules and restrictions. The funds can only be used by and for law enforcement to support the police mission. The funds must be used to supplement funding previously appropriated for law enforcement and may not be used to offset the cost of any other governmental function. Proper documentation must also be kept for federal reporting purposes, which is accomplished on an annual basis. Any interest earned on these funds must be tracked and expended in the same manner as the forfeiture funds received.

At the present time we are prioritizing our needs and, prior to expending these funds we will consult with the Town Administrator.

LEGAL AUTHORITY:

NH RSA 31:95-b authorizes the Town Council to apply for, accept and expend, without further action by the town or village district meeting, unanticipated money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year if they first adopt an article authorizing this authority indefinitely until specific rescission of such authority. Resolution #99-19 was adopted which grants this specific authority to the Town Council.

RSA 31:95-b III (a) states that for unanticipated moneys in the amount of \$5,000 or more, the selectmen or board of commissioners shall hold a prior public hearing on the action to be taken. Notice of the time, place, and subject of such hearing shall be published in a newspaper of general circulation in the relevant municipality at least 7 days before the hearing is held.

LEGAL OPINION:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION #1:

The Durham Town Council does hereby OPEN the Public Hearing on Resolution #2011-06 authorizing the acceptance and expenditure of funds in the amount of \$12,703.16 from the Federal Asset Forfeiture program, for use by the Durham Police Department for the purposes intended.

MOTION #2:

The Durham Town Council does hereby CLOSE the Public Hearing on Resolution #2011-06 authorizing the acceptance and expenditure of funds in the amount of \$12,703.16 from the Federal Asset Forfeiture program, for use by the Durham Police Department for the purposes intended.

MOTION #3:

The Durham Town Council does hereby ADOPT Resolution #2011-06 authorizing the acceptance and expenditure of funds in the amount of \$12,703.16 from the Federal Asset Forfeiture program, for use by the Durham Police Department for the purposes intended.



DRAFT

RESOLUTION #2011-06 OF DURHAM, NEW HAMPSHIRE

AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF \$12,703.16 FROM THE FEDERAL ASSET FORFEITURE PROGRAM BY THE POLICE DEPARTMENT FOR THE PURPOSES INTENDED

WHEREAS, the Town of Durham Police Department has received funds from the United States Marshals Service; and

WHEREAS, on July 12, 1999, the Durham Town Council approved Resolution #99-19 adopting the provisions of RSA 31:95-b authorizing the Town Council to apply for, accept, and expend unanticipated funds from a Federal, state, or other governmental unit or a private source which becomes available during the fiscal year; and

WHEREAS, RSA 31:95-b III (a) also states that for unanticipated moneys in the amount of \$5,000 or more, the selectmen or board of commissioners shall hold a prior public hearing on the action to be taken. Notice of the time, place, and subject of such hearing shall be published in a newspaper of general circulation in the relevant municipality at least 7 days before the hearing is held; and

WHEREAS, the Town of Durham Police Department must allocate these funds for law enforcement purposes; and

WHEREAS, the Durham Police Department will not be required to match these funds thereby saving expenditures for the Durham community;

NOW, THEREFORE BE IT RESOLVED that the Durham Town Council, the governing body of the Town of Durham, New Hampshire hereby adopts Resolution #2011-06 and authorizes the Town Administrator to accept funds and expend from these sources awarded to the Town of Durham designated for law enforcement purposes.

PASSED AND ADOPTED _____ day of _____ by _____ affirmative
votes, _____ negative votes and _____ abstentions of the Durham Town Council.

Diana Carroll, Chairman
Durham Town Council

ATTEST:

Lorrie Pitt, Town Clerk-Tax Collector



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15 NEWMARKET ROAD
DURHAM, NH 03824-2809
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11B


DATE: March 7, 2011

COUNCIL COMMUNICATION

INITIATED BY: Durham Town Council

AGENDA ITEM: RESOLUTION #2011-07 RECOGNIZING OUTGOING ELECTED OFFICIALS FOR THEIR SERVICES TO THE TOWN OF DURHAM

PREPARED BY: Jennie Berry, Administrative Assistant

PRESENTED BY: Durham Town Council 

AGENDA DESCRIPTION:

Attached is Resolution #2011-07; recognizing the services of Durham's elected officials whose terms will expire after the Town Election on March 8, 2011.

LEGAL AUTHORITY:

N/A

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby adopt Resolution #2011-07 recognizing the following elected officials for their dedicated services and hard work on behalf of the Town:

Durham Town Councilors

Douglas Clark	Mar 2008-Mar 2011
Michael Sievert	Mar 2008-Mar 2011
Julian Smith	Mar 2008-Mar 2011

Library Board of Trustees

Elise Daniel	Mar 2008-Mar 2011
Renee Vannata	Mar 2008-Mar 2011

Town Clerk-Tax Collector

Lorrie Pitt

Mar 2008-Mar 2011

Town Treasurer

Richard Lilly

Mar 2008-Mar 2011

Trustees of the Trust Funds

Bruce Bragdon

Mar 2008-Mar 2011



RESOLUTION #2011-07 OF DURHAM, NEW HAMPSHIRE

RECOGNIZING OUTGOING ELECTED OFFICIALS FOR THEIR DEDICATED SERVICES TO THE TOWN OF DURHAM

WHEREAS, the Town of Durham is fortunate to have a number of highly dedicated and civic-minded citizens who have served as elected officials and whose terms will shortly expire; and

WHEREAS, each of these public servants devoted many hours toward enacting changes for the betterment and enrichment of the Durham community; and

WHEREAS, the Durham Town Council wishes to recognize these citizens for their contributions while serving in these various capacities,

NOW, THEREFORE BE IT RESOLVED that the Durham Town Council, the governing body of the Town of Durham, New Hampshire, hereby adopts Resolution #2011-07 expressing its appreciation to and recognizing the following Durham elected officials for their dedication, hard work, and commitment on behalf of the Town of Durham.

Durham Town Councilors

Douglas Clark	Mar 2008-Mar 2011
Michael Sievert	Mar 2008-Mar 2011
Julian Smith	Mar 2008-Mar 2011

Library Board of Trustees

Elise Daniel	Mar 2008-Mar 2011
Renee Vannata	Mar 2008-Mar 2011

Town Clerk-Tax Collector

Lorrie Pitt	Mar 2008-Mar 2011
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Town Treasurer

Richard Lilly	Mar 2008-Mar 2011
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Trustees of the Trust Funds

Bruce Bragdon	Mar 2008-Mar 2011
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PASSED AND ADOPTED this 7th day of March, 2011 by _____ affirmative votes, _____ negative votes, and _____ abstentions of the Durham Town Council.

Diana Carroll, Chair
Durham Town Council

ATTEST:

Lorrie Pitt, Town Clerk-Tax Collector